

**MINUTES OF A MEETING OF SURREY
HEATH BOROUGH COUNCIL held at
Surrey Heath House, Camberley on
16 May 2018**

+ Cllr Valerie White (Mayor)
+ Cllr Dan Adams (Deputy Mayor)

+ Cllr David Allen	+ Cllr Jonathan Lytle
+ Cllr Rodney Bates	+ Cllr Katia Malcaus Cooper
+ Cllr Richard Brooks	- Cllr Bruce Mansell
+ Cllr Nick Chambers	+ Cllr David Mansfield
+ Cllr Bill Chapman	+ Cllr Charlotte Morley
+ Cllr Mrs Vivienne Chapman	+ Cllr Alan McClafferty
+ Cllr Ian Cullen	+ Cllr Max Nelson
+ Cllr Paul Deach	+ Cllr Adrian Page
- Cllr Colin Dougan	+ Cllr Robin Perry
+ Cllr Craig Fennell	+ Cllr Chris Pitt
+ Cllr Surinder Gandhum	+ Cllr Joanne Potter
+ Cllr Moira Gibson	+ Cllr Nic Price
+ Cllr Edward Hawkins	- Cllr Wynne Price
+ Cllr Josephine Hawkins	+ Cllr Darryl Ratiram
+ Cllr Ruth Hutchinson	+ Cllr Ian Sams
+ Cllr Paul Ilnicki	Cllr Conrad Sturt
+ Cllr Rebecca Jennings-Evans	+ Cllr Pat Tedder
+ Cllr David Lewis	+ Cllr Victoria Wheeler
- Cllr Oliver Lewis	- Cllr John Winterton

+ Present
- Apologies for absence presented

1/C Mayor

It was moved by Councillor Paul Deach and seconded by Councillor Mrs Vivienne Chapman that Councillor Dan Adams be elected Mayor for the ensuing year.

**RESOLVED that Councillor Dan Adams be elected Mayor of the
Borough of Surrey Heath for the ensuing municipal year.**

Councillor Dan Adams made and signed the Declaration of Acceptance of Office of Mayor and was invested with the Mayoral Chain of Office.

The Mayor, Councillor Dan Adams, in the Chair

Councillor Adams thanked the Council for his election as the 46th Mayor of the Borough and the Council's ambassador. He thanked Cllr Valerie White and her Mayor's Consort, Mr David White, for the way in which they had most ably carried out their duties during the past year and thanked Councillor White for all her help and guidance during his year as Deputy Mayor.

The Mayor's wife, Mrs Sarah Adams, was invested as the Mayoress.

The Mayor informed the Council that he would not be appointing a Chaplain for his mayoral year and he would be inviting celebrants from various faiths to council meetings to guide the Council in its work.

Councillor White, in responding, thanked all the councillors and officers who had supported her in the past year, with particular thanks to Cllr Dan Adams for his support as her deputy throughout the year and her Chaplain, Reverend Andreas Sistig. She also thanked the individuals who had assisted and supported her with managing her charity.

2/C Deputy Mayor

It was moved by Councillor Richard Brooks and seconded by Councillor Jonathan Lytle that Councillor Robin Perry be appointed Deputy Mayor for the ensuing year.

RESOLVED that Councillor Robin Perry be elected Deputy Mayor of the Borough of Surrey Heath for the ensuing municipal year.

Councillor Perry thanked Members for their support. His partner, Mrs Jill Boxall, was invested as the Deputy Mayoress.

3/C Apologies for Absence

Apologies for absence were submitted on behalf of Councillors Colin Dougan, Oliver Lewis, Bruce Mansell, Wynne Price and John Winterton.

4/C Minutes

It was moved by the Mayor, seconded by the Deputy Mayor, and

RESOLVED that the minutes of the meeting of the Council held on 11 April 2018 be approved as a correct record.

5/C Mayor's Announcements

The Mayor informed the Council that the charities he would be supporting during his mayoral year were the Frimley Health Trust Breast Cancer Ward, the Meath in Godalming, and Health Amplifier.

6/C Executive Arrangements

The Leader informed the Council that the Executive would remain as at present in the short term but she was in the process of restructuring it and hoped to advise Members of the revised structure shortly. However, Cllr Paul Deach would be joining the Executive with immediate effect.

The new arrangements would formally be reported to the Council at its meeting in July 2018.

The Leader reported that all decisions would be taken collectively by the Executive. She had not reserved any decisions to the office of the Council Leader and no individual decision making powers had been delegated to Portfolio Holders.

7/C Establishment of Committees and Review of Political Proportionality

The Council was required by law to allocate seats in proportion to the political composition of the Council, with the aggregate membership of all the committees also being proportionate.

It was moved by the Mayor and seconded by the Deputy Mayor, that the scheme of proportionality set out in the agenda be adopted.

RESOLVED that

- (i) the committees as set out at Annex A of the agenda report be appointed with the committee sizes shown; and**
- (ii) the scheme of proportionality as set out at Annex A of the agenda report be adopted for 2018/19.**

8/C Appointment of Members to Committees

It was moved by the Mayor, seconded by the Deputy Mayor and

RESOLVED that the membership of the standing committees of the Council for 2018/19 be as follows:

Planning Applications Committee (16 members and 6 substitute members)

Committee Members:

Cllr Nick Chambers, Cllr Mrs Vivienne Chapman, Cllr Colin Dougan, Cllr Surinder Gandhum, Cllr Edward Hawkins, Cllr Jonathan Lytle, Cllr Katia Malcaus Cooper, Cllr David Mansfield, Cllr Max Nelson, Cllr Adrian Page, Cllr Robin Perry, Cllr Ian Sams, Cllr Conrad Sturt, Cllr Pat Tedder, Cllr Victoria Wheeler, Cllr Valerie White.

Substitutes:

Cllr David Allen, Cllr Ruth Hutchinson, Cllr Paul Ilnicki, Cllr Rebecca Jennings-Evans, Cllr Oliver Lewis, Cllr John Winterton.

Licensing Committee (15 members)

Committee Members:

Cllr Nick Chambers, Cllr Mrs Vivienne Chapman, Cllr Surinder Gandhum, Cllr Ruth Hutchinson, Cllr Paul Ilnicki, Cllr David Lewis, Cllr

Jonathan Lytle, Cllr Bruce Mansell, Cllr Adrian Page, Cllr Chris Pitt, Cllr Joanne Potter, Cllr Nic Price, Cllr Pat Tedder, Cllr Valerie White, John Winterton.

In accordance with Substitution Procedure Rules, no substitutes were appointed to the Licensing Committee.

External Partnerships Select Committee (15 members and 5 substitute members)

Cllr Bill Chapman, Cllr Ian Cullen, Cllr Ruth Hutchinson, Cllr Rebecca Jennings-Evans, Cllr David Lewis, Cllr Oliver Lewis, Cllr Jonathan Lytle, Cllr Max Nelson, Cllr Robin Perry, Cllr Chris Pitt, Cllr Joanne Potter, Cllr Nic Price, Cllr Wynne Price, Cllr Darryl Ratiram, Cllr Ian Sams.

Substitutes:

Cllr David Allen, Cllr Nick Chambers, Cllr Bruce Mansell, Cllr Valerie White (and 1 vacancy).

Performance and Finance Scrutiny Committee (15 members and 6 substitute members)

Committee Members:

Cllr David Allen, Cllr Bill Chapman, Cllr Edward Hawkins, Cllr Paul Ilnicki, Cllr David Lewis, Cllr Katia Malcaus Cooper, Cllr Max Nelson, Cllr Robin Perry, Cllr Chris Pitt, Cllr Joanne Potter, Cllr Wynne Price, Cllr Darryl Ratiram, Cllr Ian Sams, Cllr Victoria Wheeler, Cllr Valerie White.

Substitutes:

Cllr Rodney Bates, Cllr Ruth Hutchinson, Cllr Oliver Lewis, Cllr Surinder Gandhum, Cllr Conrad Sturt, Cllr Valerie White.

Audit and Standards Committee (7 members and 4 substitute members)

Committee Members:

Cllr Rodney Bates, Cllr Edward Hawkins, Cllr Paul Ilnicki, Cllr Rebecca Jennings-Evans, Cllr Oliver Lewis, Cllr Jonathan Lytle, Cllr Bruce Mansell.

Substitutes:

Cllr Dan Adams, Cllr Ruth Hutchinson, Cllr David Lewis, Cllr Conrad Sturt.

Appointments Committee (5 members and 3 substitute members)

Committee Members:

Cllr Rodney Bates, Cllr Richard Brooks, Cllr Mrs Vivienne Chapman, Cllr Moira Gibson, Cllr Alan McClafferty.

Substitutes:

Cllr Josephine Hawkins, Cllr Charlotte Morley, Cllr Victoria Wheeler.

9/C Appointment of Chairmen and Vice Chairmen

It was moved by the Mayor and seconded by the Deputy Mayor that the chairmen and vice-chairmen of committees, as previously nominated and as set out below, be appointed for the ensuing year:

RESOLVED that the following appointments of chairmen and vice-chairmen of committees, as previously nominated and as set out below be made for the ensuing year:

<u>Committee</u>	<u>Chairman</u>	<u>Vice Chairman</u>
Planning Applications	Cllr Edward Hawkins	Cllr Valerie White
Licensing	Cllr Adrian Page	Cllr Chris Pitt
External Partnerships	Cllr Rebecca	Cllr Max Nelson
Select	Jennings-Evans	
Performance and Finance	Cllr Katia Malcaus	Cllr Darryl Ratiram
Scrutiny	Cooper	
Audit and Standards	Cllr Oliver Lewis	Cllr Jonathan Lytle
Appointments	Cllr Moira Gibson	Cllr Richard Brooks

10/C Joint Committee

It was moved by Councillor Moira Gibson and seconded by Councillor Richard Brooks and

RESOLVED that Councillor Josephine Hawkins be appointed to the Surrey Police and Crime Panel for the 2018/19 municipal year.

11/C To Appoint Working Groups and Other Bodies of the Council and the Membership thereof

It was moved by the Mayor and seconded by the Deputy Mayor that the bodies set out below be established and that the size of these bodies, the allocations to the different party groups and the nominations thereto be as laid on the table.

RESOLVED that the following working groups or bodies of the Council be established, the allocation of seats be approved, and the membership of those bodies be as set out below:

Governance Working Group (5 members and 3 substitute members)

Members:

Cllr Rodney Bates, Cllr Paul Deach, Cllr Moira Gibson, Cllr Josephine Hawkins, Cllr Wynne Price.

Substitutes:

Cllr Rebecca Jennings-Evans, Cllr Ian Sams, Cllr Victoria Wheeler.

Joint Staff Consultative Group (8 members)

Cllr Moira Gibson, Cllr Ruth Hutchinson, Cllr Paul Ilnicki, Cllr Charlotte Morley, Cllr Robin Perry, Cllr Ian Sams, Cllr Conrad Sturt, Cllr Valerie White.

12/C Responsibility for Functions

The Constitution, at Part 4 Section A, required the Council at its Annual Meeting to agree the Scheme of Delegation of Functions.

It was moved by the Mayor, seconded by the Deputy Mayor and

RESOLVED that the Scheme of Delegation of Functions, as set out at Annex A to the agenda report, be agreed.

Mayor